



Par3/I.T. Standard Employment Application

Instructions: Please complete and print this page. Sign in ink and fax it to 612-326-3609.

Required fields are noted with asterisks (*).

Personal Information

Social Security Number*	First Name*	M.I.	Last Name*
Street Address*	City*	State*	Zip*
Home Phone*	Work Phone	Birth Date	Email Address*

Education/Training

Highest level of education	Last grade completed	
Licenses/certifications held		
Schools/Colleges Attended	Course of Study	Diploma, Degree, or Certificate

Work Experience

Please list jobs held in the past ten years. List most recent first.

Employer & Location	Position/Title	Dates Employed	Reason for Leaving

References

Please list references who may be contacted regarding your work history. Include all managers & supervisors at the last two employers who evaluated or supervised your performance.

Name*	Firm *	City/State	Position/Title*	Phone Num.*

Other Information

Have you ever been convicted of, plead guilty or no contest (nolo contendere) to, or received probation, suspension, or deferred adjudication for a misdemeanor or felony involving moral turpitude (includes, but is not limited to: dishonesty, fraud, deceit, theft, misrepresentation, deliberate violence, offense of a sexual nature, drug or alcohol related offenses, or acts of abuse)?

Yes No (Circle one)

If yes, please state where, when, and the nature of the offense:

(A misdemeanor or felony conviction is not an automatic bar to employment. We will consider the nature, date, and relationship between the offense and the position for which you are applying.)

Verification

I hereby affirm that all the information provided in this application is true and accurate to the best of my knowledge and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.

I authorize the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all such parties from any liability for any damage that may result from furnishing the same to you.

I authorize Par3/IT to request a personal background check from a 3rd party of their choosing. I understand that the background check may include data concerning my places of residence, criminal history, civil judgments, and my personal credit history. I understand that Par3/IT will use this information solely for the purposes of extending or not extending an offer for employment. I also understand that Par3/IT will not sell or share this information with any other entity and will destroy all copies of this information within 30 days of this signed application.

☐ I have read and agree to the statement above.

(signature of applicant)

(date)